

MEETING MINUTES  
University of Alaska Southeast Faculty Senate

April 5, 2019 Egan 221-222 (Glacier View Room)

In Attendance:

R. Gilcrist, President	X
H. Batchelder, President Elect	X
M. Buzby, Past President	X
E. Williams, College of Education	X
S. Nagorski, Natural Sciences	X
J. Hamilton, Business & Public Admin.	X
J. Markis, Sitka	X

J. Fantasia, Career Education	X
T. Whalen, Ketchikan	X
R. Simpson, Humanities	X
K. DiLorenzo, Juneau	X
J. Lamb, Library	X
L. Vess, Social Sciences	X
K. Carey, Provost	X

Guests: A. Dewees, C. McKenna, D. Monteith, J. Powell

- I. Call to Order (TC 1:19) – R. Gilcrist called the meeting to order at approximately 3:02.
- II. Introductions (TC 1:22)
- III. Announcements (TC 2:20) – R. Gilcrist announced the following items.
  - The CELT (Center for Excellence in Learning and Teaching) liaison position has been filled by Dr. Ye Chen. She will begin in the fall semester.
  - The Board of Regents (BOR) will meet on Monday and discuss the UAA School of Education accreditation status.
- IV. Approval of Agenda (TC 3:08) – *K. DiLorenzo moved to approve the revised agenda of the April 5, 2019 meeting. J. Hamilton seconded. The motion passed without objection.*
- V. Approval of March 2019 Minutes (TC 3:45) – *R. Simpson moved to approve the minutes of the March 1, 2019 meeting. J. Fantasia seconded. The motion passed without objection.*
- VI. President’s Report (TC 4:58) – R. Gilcrist’s referred to her written report on the shared drive, and discussed the following items.
  - Please see item 12 in the shared drive regarding President Johnsen’s recommendations to the BOR on the future of the UAA School of Education.
  - The need for all of us to advocate for the university on the budget was discussed at Chancellor’s Cabinet.
  - Facilities reports that the Auke Bay Lab project is in the final design stages and the handrail project is still on hold due to issues with a supplier.
  - The Development Office has \$49,000 of STEM tuition waivers available. Contact Lynne Johnson for more information.
  - Lori Klein informed the Chancellor’s Cabinet that there are new Title IX guidelines coming in June.
  - Nathan Bodensadt has been selected as the Director of Housing and Residence Life.
  - Chris Fallon, who served as Chair of Faculty Alliance, left the UA system in part due to budget uncertainty. Maria Williams was scheduled to be in that role next year, and has stepped into the chair position early in his absence.
  - The Interstate Passport is a network of institutions that have agreed to accept lower division transfer credits as a block from member institutions. There is a link to the Passport handbook about the initiative in the president’s report.
  - The nomination for Faculty Senate President-Elect and the Juneau Senator-at-Large seat are open. All current senators are nominated automatically for the President-Elect role.
  - The Strategic Enrollment Task Force has asked that the registration hold limit should be \$200 (or \$100) instead of our current practice of not allowing students to enroll if there are any holds on the student’s account. Provost Carey noted that there is some confusion about this due to changes in the leadership of enrollment management, and another meeting is needed to clarify what the policy should be.

**VII. Provost's Report (TC 15:40)** – Provost Carey's written report can be found on the shared drive. She highlighted the following items.

- Dr. Casey Green, president of the Campus Computing Project, will provide a session on accessibility, open educational resources, and adaptability on Friday, April 12 from 1-2. He is a recognized expert on campus information technology, so please come to this event. It will be held in Egan 223.
- Six forums have been scheduled for faculty, staff, and students in preparation for accreditation. Please try to attend one of those preparatory forums. During the site visit, you should only go to the faculty session. The preparatory forums and the site visit forums will have video conferencing to Ketchikan and Sitka. Please spread the word about the student forum on the 25<sup>th</sup> during the accreditation visit. We want to get as many students as possible to attend. There will be audio conference lines as well for distance students. Faculty are encouraged to announce the student forum in their classes.

**VIII. IT Report (TC 26:20)** – C. Bennett's written report can be found in the shared drive along with handouts on the Blackboard Learn update.

**IX. Center for Excellence in Learning & Teaching (CELT) Report (TC 26:35)** – The written report can be found in the shared drive.

**X. Old Business**

- AK Native Knowledge Graduation Requirement Implementation (TC 26:50) – A. Dewees was on hand to answer questions. She reported that K. Maier is working to get the Student Learning Outcomes (SLOs) submitted to the Curriculum Committee. He and the other Arts and Sciences Department Chairs are also working on getting the six-year course sequence updated. Language about the requirement has been submitted to the faculty handbook committee. Discussion about the new requirement focused on how many of the courses are offered at UAS as opposed to UAA and UAF, how many are available by distance, and how many of them are General Education Requirement (GER) courses. How to increase the number of available courses was discussed, and creating a filter in the six-year sequence for courses that fulfill the requirement was suggested.
- Dual Enrollment (48:43) – M. Buzby referred senators to the Dual Enrollment Survey with Comments and the Dual Enrollment Memo in the shared drive. She noted that there was a good response rate to the survey. The memo to the provost gives information about the survey and puts on record the concern about the lack of consultation of math faculty with the class offered in the Sitka High School. M. Buzby was commended for her work on the survey and memo. *R. Simpson motioned to move the memo forward. T. Whalen seconded. No objections were noted. The motion passed.*
- Open Access Policy (TC 51:12) – Completed last time.

**XI. New Business**

- Election of Senate President-Elect for AY 19-20 (TC 51:35) – All current senators are nominated automatically for the President-Elect role. *R. Gilcrist polled the room for acceptance of the nomination. All senators declined the nomination.*
- Faculty Handbook Draft Review (TC 54:58) – R. Gilcrist and M. Buzby lead the handbook discussion. A track changes version is in the shared drive. J. Dumesnil put significant time into formatting the document for clarity and consistency. Those format changes have been accepted. Please review the content of the document with your faculty and send any suggested changes to Megan or Robin. The handbook needs to be voted on at the May 3 meeting. Significant changes this year include the addition of the Open Access Policy that was approved by Faculty Senate, and the inclusion of the Alaska Native Knowledge graduation requirement. R. Gilcrist suggested that the review process start much earlier next year. The importance of the handbook as a resource and reference document was highlighted.
- Student Retention: Midterm grades & University 101 (TC 1:00:17) – Senators discussed the pros and cons of posting mid-term grades as a retention strategy. The intent is to help students understand how they are doing while they still have time to improve their grades. They also discussed reviving the UNIV 101 preparatory class that was taught in Juneau by Denise Carl and similar courses that have been taught in

Ketchikan and Sitka. Provost Carey noted that such courses have established a positive record of increasing student success.

- Interstate Passport (TC 1:22:50) – R. Gilcrist asked senators to review and share information about this Western Interstate Commission for Higher Education (WICHE) network of institutions that allow students to easily transfer GERs between them. UAA has joined it and has offered to help if we decide to participate. The work of the General Education Learning Outcomes (GELO) committee would help reduce the amount of effort required. A link to the [faculty handbook section of the passport](#) site can be found in the president’s report. There is no cost and it has the potential to attract more students. *Please be prepared to discuss this further at the next meeting.*
- UAA College of Education (TC 1:27:39) – R. Gilcrist referred senators to the recommendation of President Johnsen in the shared drive, and the related resolution from UAS FS in response. The BOR plan to review the president’s recommendation on Monday, so action is needed quickly. Senators discussed their concerns regarding the process of not including shared governance groups, the number of programs being discontinued, and the apparent preference for shifting programs and students to UAF over the AK College of Education. The Campus Advisory Council has also submitted a resolution with their concerns. Senators asked President Gilcrist to add additional details to the resolution before sending it.

## XII. Committee Reports

- Undergraduate Curriculum Committee (UGCC) (TC 1:42:32) – C. McKenna’s written report can be found in the shared drive.
  - i. Proposals for initial senate review are INDS S200, INDS S300, INDS S499, and the Interdisciplinary BA, which are all new courses or programs. There are also two deactivations, ENGL S223 and ENGL S224. *R. Simpson moved to approve the six proposals for initial review. J. Lamb seconded. The motion passed without objection.*
  - ii. Proposals for final senate review are ART S260 and the cross-listed courses HUM S360/GEOG S360. *J. Hamilton moved to approve the three proposals for final review. J. Fantasia seconded. The motion passed without objection.*
  - iii. C. McKenna asked senators to share two items with faculty for future action. First is the current practice in the registrar’s office to enforce that students take six unique credits to earn a minor. Examples of degree programs where students could earn a minor without taking additional credits are noted in her report. T. Lee has not found an underlying policy to support this action, and is asking faculty to review and decide whether they want to put such a policy in place.  
C. McKenna is also asking for faculty input regarding which committee to direct curriculum proposals for 500 level courses, as they do not currently fall under the purview of the undergraduate or the graduate committee.
- Provost Assessment Committee Annual Workshop Report (TC 1:51:12) – C. McKenna and R. Gilcrist noted that UAS has six GELOs, but while working through their process and developing the rubrics, they noted great overlap between the ones for ‘Synthesis and Analysis’ and ‘Critical Thinking’. They are recommending that the Synthesis and Analysis GELO be removed and the Critical Thinking GELO be modified and enhanced. They noted that our GELOs and rubrics are based on the Essential Learning Outcomes of the Association of American Colleges and Universities (AAC&U). *Please share this information with your faculty and be prepared to vote on this change to the GELOs so that it can go into the catalog.* R. Gilcrist will share the committee report to the shared drive. The committee has been very productive and is interested in continuing.
- Graduate Curriculum Committee (TC 1:57:25) – K. DiLorenzo reported that the group met and finalized the handbook. They are reviewing the current rule that only graduate classes taken in the past seven years can count towards a degree. No such requirement exists for undergraduate work. She will work with the provost to determine where that rule or policy originates and whether it can be changed.
- Research and Creative Activities (RCA) (TC 1:59:13) – J. Powell’s written report is in the shared drive. He announced the April 10 Undergraduate Research and Creative Activity (URECA) Symposium and an upcoming visit April 17 by a team from the National Academy of Sciences.

- Sustainability (TC 2:00:00) – H. Batchelder reported on a new effort in Hendrickson Annex to compost on campus. S. Nagorski reported that the committee has a climate change movie coming up and they continue the monthly article submissions to the Juneau Empire.

**XIII. Other/Shared Governance**

- Chancellor’s Advisory Committee on Equity and Cultural Safety – No report.
- Master Plan Implementation Committee (MPIC) – The written report is in the shared drive.
- Regional Teaching & Learning Technology Roundtable (TLTR) – No report.
- Title IX (2:02:35) – L. Vess reported on the need for students to serve on the advisory council. Emily Wall is the person they should contact if interested.

**XIV. Juneau Business – Not discussed.**

**XV. Adjourn (TC 1:50:40) – *J. Lamb moved to adjourn the meeting. K. DiLorenzo seconded. The meeting adjourned by unanimous consent.***

**XVI. Faculty Discussion**